



# City of Grand Prairie

City Hall  
300 W. Main Street  
Grand Prairie, Texas

## Meeting Agenda

### Finance and Government Committee

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Tuesday, October 13, 2020

2:30 PM

Video Conference

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**This meeting of the Finance and Government Committee will be held via video conference. Members of the public may participate in the meeting remotely by webinar or telephone through the following:**

**When: Oct 13, 2020 02:30 PM Central Time (US and Canada)**

**Topic: City of Grand Prairie - F&G Meeting**

**Please click the link below to join the webinar:**

**<https://gptx.zoom.us/j/92438471014?pwd=UmsrcHBoZm5WMzNpQ2ZuRDZJckl4Zz09>**

**Passcode: 506466**

**Or iPhone one-tap :**

**US: +13462487799,,92438471014#,,,,,0#,,506466# or  
+16699006833,,92438471014#,,,,,0#,,506466#**

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 408 638 0968 or  
+1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799**

**Webinar ID: 924 3847 1014**

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**All meeting participants will automatically be muted until it is their turn to speak. To be recognized to speak, use the "raise hand" feature in the Zoom meeting platform. Or, if you are joining by phone, you may press \*9 to raise your hand. Please call in only during discussion of the item on which you wish to speak. A maximum five (5) minutes is permitted per speaker. After speaking, remute your phone by pressing \*6.**

## Call to Order

## Staff Presentations

- 1      [20-10437](#)      Internal Audit FY20 4th Quarter Report  
**Attachments:** [Internal Audit FY20 4th Quarter Report.xlsx](#)
  
- 2      [20-10427](#)      Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director  
**Attachments:** [Ins Fund through Aug 2020.pdf](#)  
[High Claimant Report through 8-31-20](#)

## Consent Agenda

- 3      [20-10394](#)      Minutes of the September 1, 2020, Finance & Government Committee Meeting  
**Attachments:** [Minutes 09-01-20.docx](#)
  
- 4      [20-10467](#)      2021 Finance and Government Committee Meeting Schedule  
**Attachments:** [2021 PROPOSED City Council Finance and Government Committee Meeting S](#)
  
- 5      [20-10428](#)      Price Agreement for preventive maintenance and repair services with Trane through a national inter-local agreement at an estimated annual cost of \$51,125 for one year with the option to renew for four additional one year periods totaling \$255,625 if all extensions are exercised; authorize the City Manager to execute the renewal optional with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms  
**Attachments:** [20-10428 - Price Agreement with Trane - EPIC PM & Repairs.doc](#)
  
- 6      [20-10415](#)      Contract to add a building management control system for The Summit from Enviromatic Systems in the amount of \$134,300 with a 5% contingency of \$6,715 through a national interlocal agreement with BuyBoard for a total project cost not to exceed \$141,015  
**Attachments:** [20-10415 Summit Control Management System - Enviromatic.doc.xlsx](#)

- 7      [20-10380](#)      Purchase of golf merchandise for resale by Prairie Lakes Golf Course from Acushman Company (Titleist) in an amount not to exceed \$60,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$300,000; purchase of catered meals offered for resale by Ruthe Jackson Center from Creative Cuisine in an annual amount not to exceed \$400,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$2,000,000; authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms  
**Attachments:** [20-10380 Resale Acushman and Creative Cuisine.doc](#)
- 8      [20-10419](#)      Construction Contract with William H. Company, LLC for Great Southwest Nature Park Improvements Phase 1 in the amount of \$859,789 and approve a 5% contingency in the amount of \$42,990 for a total of \$902,779  
**Attachments:** [20-10419 RFB 20163 - CC EXHIBIT](#)  
[20-10419 - GSW Construction - William H. Company.xlsx](#)
- 9      [20-10440](#)      Contract with Home Depot for the installation of two (2) prefabricated Yurt cabins in the amount of \$60,580 plus a 5% Contingency of \$3,029 for a total of \$63,609  
**Attachments:** [20-10440.xlsx](#)
- 10     [20-10441](#)      Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Construction contract with Gomez Brothers Construction, Inc. for Brent Court Storm Drainage Improvements in the total amount of \$387,046.00; material testing with Team Consultants in the amount of \$14,377.80; in-house engineering in the amount of \$19,352.30; and 5% construction contract contingency in the amount of \$19,352.30 for a total project cost of \$440,128.40  
**Attachments:** [Brent CT Storm Drain Improvements recommendation for final acceptance 10-0](#)  
[20-10441 W.O. 619.58.xlsx](#)
- 11     [20-10447](#)      Ordinance amending the FY20/21 CIP Budget and a construction contract with North Texas Contracting in the amount of \$1,322,496 for North Dallas Water Utilities (DWU) Water Vault Replacement; 5%construction contingency of \$66,125; Materials testing with Alliance Geotechnical in the amount of \$14,989.80; In-house labor distribution in the amount of \$66,125 for a total project cost of \$1,469,735.80  
**Attachments:** [20-10447 WO 619.108.xlsx](#)  
[W.O#619.108 North Texas Recommendation of Award Letter](#)
- 12     [20-10459](#)      New Contract with Grand Prairie United Charities for COVID Emergency Assistance Program Third Party Administration and Funding Allocation in an amount not to exceed \$250,000, previous Emergency Assistance Program contract value totaling \$549,999

### Items for Individual Consideration

- 13      [20-10432](#)      Change Order/Amendment No. 4 with Hill & Wilkinson General Contractors for City Hall Municipal Campus Phase Two construction work in the amount of \$103,689.52 for millwork changes, structural repair, concrete ramp work, protective wall covering, additional drainage, structural steel modifications, masonry infill, interior finish revisions, roller shades, breakroom equipment changes and building exterior finish adjustments

**Attachments:** [WO 620.26.xlsx](#)

### Executive Session

*The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A. to discuss the following:*

1. *Section 551.071 "Consultation with Attorney"*
2. *Section 551.072 "Deliberation Regarding Real Property"*
3. *Section 551.074 "Personnel Matters"*
4. *Section 551.087 "Deliberations Regarding Economic Development Negotiations"*

### Citizen Comments

### Adjournment

#### *Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance & Government Committee meeting agenda was prepared and posted October 9, 2020.*

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*Mona Lisa Galicia, Deputy City Secretary*

*The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8018 or email Mona Lisa Galicia ([mgalicia@gptx.org](mailto:mgalicia@gptx.org)) at least three (3) business days prior to the scheduled meeting to request an accommodation.*



Legislation Details (With Text)

**File #:** 20-10437      **Version:** 1      **Name:** Internal Audit FY20 4th Qtr Report  
**Type:** Agenda Item      **Status:** Agenda Ready - Committee  
**File created:** 10/1/2020      **In control:** Finance and Government Committee  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Internal Audit FY20 4th Quarter Report  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Internal Audit FY20 4th Quarter Report.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**  
Cathy Patrick

**Title**  
Internal Audit FY20 4th Quarter Report

**Presenter**  
Cathy Patrick

**Recommended Action**  
N/A

**Analysis**  
N/A

**Financial Consideration**  
N/A

**AUDIT SERVICES DEPARTMENT**  
**Fiscal Year 2020**  
**4th Quarter**

| <b>COMPLETED REPORTS</b>                | <b>DEPARTMENT</b>      | <b>FIELD WORK COMPLETE</b> | <b>REPORT DATE</b> | <b>HOURS TO DATE</b> | <b>IMPLEMENTATION PLAN</b> | <b>IMPLEMENTATION COMPLETE</b> | <b>FOLLOW-UP REVIEW</b> |
|---|------------------------|----------------------------|--------------------|----------------------|----------------------------|--------------------------------|-------------------------|
| IT Inventory Process FY 20              | Information Technology | 7/26/2020                  | 7/28/2020          | 642                  | YES                        | 7/1/2021                       | 7/1/2021                |
| Police Payroll Review                   | Police                 | 7/14/2020                  | 7/15/2020          | 124                  | NO                         | N/A                            | N/A                     |
| Police Auto Pound Inventory Review      | Police                 | 9/17/2020                  | 9/21/2020          | 93                   | NO                         | N/A                            | 1/2/2021                |
| Utility Customer Service Revenue Review | Public Works           | 7/24/2020                  | 7/27/2020          | 45                   | NO                         | N/A                            | N/A                     |
| Streets Inventory Review                | Public Works           | 8/3/2020                   | 8/3/2020           | 64                   | YES                        | 9/30/2021                      | 12/1/2021               |
| Water Warehouse Inventory Review        | Public Works           | 9/24/2020                  | 9/25/2020          | 172                  | YES                        | 3/30/2021                      | 4/1/2021                |

**Work In Progress**

|   |     |
|---|-----|
| EnerGov Software Implementation (Inspection Software) | 320 |
| Internal Audit Risk Assessment                        | 269 |
| Public Works HTE Software Replacement                 | 103 |

**Miscellaneous Projects**

|  |     |           |
|--|-----|-----------|
| Budget Procurement Card Review             | 153 | Continual |
| Housing Portability Checks                 | 27  | Continual |
| Purchasing Comprehensive Disaster Recovery | 27  |           |
| Finance Investment Reconciliations         | 26  | Continual |
| Finance CTP                                | 20  | Continual |
| Gexa Utility Audit                         | 18  |           |
| CARES Act COVID Funding                    | 15  | Continual |
| Housing Promissory Notes                   | 14  | Continual |
| CMO-COVID Non Profits                      | 12  |           |
| Epic Central Contracts                     | 12  |           |
| Hotel/Motel Collections                    | 12  | Continual |
| CMO Capital Assets                         | 11  |           |



Legislation Details (With Text)

**File #:** 20-10427      **Version:** 1      **Name:** Employee Insurance Fund Monthly Review  
**Type:** Presentation      **Status:** Agenda Ready - Committee  
**File created:** 9/30/2020      **In control:** Finance and Government Committee  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Ins Fund through Aug 2020.pdf](#)  
[High Claimant Report through 8-31-20](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Lisa Norris, Human Resources Director

**Title**

Employee Insurance Fund Monthly Review - Presented by Lisa Norris, Human Resources Director

**Presenter**

Lisa Norris, Human Resources Director

**Recommended Action**

Review Only

**Analysis**

This analysis covers the experience in the Employee Insurance Fund through August 2020:

**Employee Insurance Fund (Attachment 1):**

The insurance fund is complete through August 2020 and continues to run well. Revenues are right on target with our projections of 89% of the budgeted amount due to the withholding of both August and September City contributions (row 2 and 3) for Actives and Retirees. On expenses, active claims (column 12, row 28) and retiree claims (column 12, row 29) reached \$13.1 million and \$1.96 million respectively through August. Active and retiree claims saw the lowest claim month since March when COVID hit. The Operating Balance (column 19, row 37) projects a positive year-end balance of \$1,210,416 with the Ending Resource balance expected to land at \$5.9 million. All-in-all, we are running well and consistently as we near the end of the fiscal year.

**Financial Consideration**

The current budget is approved and no financial consideration is necessary at this time until additional claims data based on future months can be reviewed.





**EMPLOYEE INSURANCE FUND (FUND 213010)**

|                                  | 1                  | 2         | 3         | 4         | 5         | 6         | 7         | 8         | 9         | 10        | 11        | 12        | 13             | 14                | 15                     | 16             | 17             | 18             | 19                        | 20                 |       |
|----------------------------------|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------|-------------------|------------------------|----------------|----------------|----------------|---------------------------|--------------------|-------|
|                                  | 2019/20<br>MOD BGT | OCT       | NOV       | DEC       | JAN       | FEB       | MAR       | APR       | MAY       | JUN       | JUL       | AUG       | 2019/20<br>CUM | FY Monthly<br>Avg | Running 12-<br>Mo. Avg | 1ST QTR<br>AVG | 2ND QTR<br>AVG | 3RD QTR<br>AVG | RUNNING PROJ<br>2019/2020 | % PROJ/<br>MOD BGT |       |
| 1 BEGINNING RESOURCES            | 5,832,031          |           |           |           |           |           |           |           |           |           |           |           | 5,832,031      |                   |                        |                |                |                |                           | 5,832,031          |       |
| <b>REVENUES:</b>                 |                    |           |           |           |           |           |           |           |           |           |           |           |                |                   |                        |                |                |                |                           |                    |       |
| 2 Employer Contr- Actives        | 13,693,800         | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 1,142,400 | 0         | 11,424,000     | 1,142,400         |                        | 1,142,400      | 1,142,400      | 1,142,400      | 1,142,400                 | 11,424,000         | 83.4% |
| 3 Employer Contr-Retirees        | 3,977,766          | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 331,481   | 0         | 3,314,805      | 331,481           |                        | 331,481        | 331,481        | 331,481        | 331,481                   | 3,314,805          | 83.3% |
| 4 Employee Contrib               | 3,200,000          | 267,135   | 267,418   | 266,533   | 270,180   | 266,495   | 269,470   | 270,663   | 271,653   | 270,173   | 270,435   | 274,765   | 2,964,918      | 269,538           |                        | 267,028        | 268,715        | 270,829        | 2,964,918                 | 101.2%             |       |
| 5 Dental PPO Contrib             | 794,787            | 68,933    | 68,041    | 69,339    | 71,302    | 72,368    | 72,634    | 72,266    | 72,173    | 72,017    | 72,210    | 72,654    | 783,936        | 71,267            |                        | 68,771         | 72,101         | 72,152         | 783,936                   | 107.8%             |       |
| 6 Retiree Contributions          | 700,000            | 67,339    | 44,502    | 63,367    | 66,059    | 84,454    | 61,770    | 61,632    | 64,388    | 60,187    | 67,036    | 63,221    | 703,955        | 63,996            |                        | 58,403         | 70,761         | 62,069         | 703,955                   | 109.6%             |       |
| 7 Employee Life Contrib          | 401,703            | 33,487    | 37,836    | 33,277    | 34,943    | 36,252    | 36,340    | 36,200    | 36,107    | 36,118    | 36,112    | 36,412    | 393,083        | 35,735            |                        | 34,867         | 35,845         | 36,141         | 393,083                   | 106.9%             |       |
| 8 Vision Contrib                 | 135,000            | 11,379    | 11,286    | 11,487    | 11,571    | 11,567    | 11,885    | 11,784    | 11,803    | 11,711    | 11,856    | 11,778    | 128,108        | 11,646            |                        | 11,384         | 11,674         | 11,766         | 128,108                   | 103.6%             |       |
| 9 DHMO Dental Contrib            | 46,945             | 4,404     | 4,346     | 4,427     | 4,245     | 4,129     | 4,199     | 4,314     | 4,362     | 4,369     | 4,352     | 4,440     | 47,587         | 4,326             |                        | 4,392          | 4,191          | 4,348          | 47,587                    | 110.8%             |       |
| 10 QCD Dental                    | 1,132              | 116       | 22,140    | 124       | 156       | (21,928)  | 120       | 120       | 120       | 120       | 120       | 120       | 1,328          | 121               |                        | 7,460          | (7,217)        | 120            | 1,328                     | 127.9%             |       |
| 11 Retiree Drug Subsidy          | 0                  | 0         | 0         | 0         | 0         | 0         | 0         | 29,178    | 0         | 0         | 0         | 0         | 29,178         | 2,653             |                        | 0              | 0              | 9,726          | 29,178                    |                    |       |
| 12 Rx Rebates                    | 0                  | 0         | 34,860    | 0         | 0         | 32,012    | 0         | 0         | 38,019    | 0         | 0         | 1,891     | 106,782        | 9,707             |                        | 11,620         | 10,671         | 12,673         | 106,782                   |                    |       |
| 13 Miscellaneous                 | 0                  | 0         | 0         | 4,310     | 0         | 0         | 2,371     | 0         | 0         | 0         | 0         | 0         | 6,681          | 607               |                        | 1,437          | 790            | 0              | 6,681                     |                    |       |
| 14 TOTAL REVENUES                | 22,951,133         | 1,926,673 | 1,964,309 | 1,926,745 | 1,932,336 | 1,959,229 | 1,932,669 | 1,960,035 | 1,972,505 | 1,928,575 | 1,936,002 | 465,282   | 19,904,360     | 1,943,476         |                        | 1,939,242      | 1,941,411      | 1,953,705      | 20,367,750                | 88.7%              |       |
| 15 Reserve for Encumbrance       |                    |           |           |           |           |           |           |           |           |           |           |           |                |                   |                        |                |                |                |                           |                    |       |
| 16 Reserve for Contingency       | 4,000,000          |           |           |           |           |           |           |           |           |           |           |           | 4,000,000      |                   |                        |                |                |                |                           | 4,000,000          |       |
| 17 Reserves for Future Claims    | 2,182,469          |           |           |           |           |           |           |           |           |           |           |           | 2,182,469      |                   |                        |                |                |                |                           | 2,182,469          |       |
| 18 TOTAL RESOURCES               | 34,965,633         | 1,926,673 | 1,964,309 | 1,926,745 | 1,932,336 | 1,959,229 | 1,932,669 | 1,960,035 | 1,972,505 | 1,928,575 | 1,936,002 | 465,282   | 31,918,860     |                   |                        |                |                |                | 32,382,250                |                    |       |
| <b>EXPENDITURES:</b>             |                    |           |           |           |           |           |           |           |           |           |           |           |                |                   |                        |                |                |                |                           |                    |       |
| 19 Personnel Costs               | 219,649            | 9,754     | 10,711    | 10,800    | 14,139    | 13,627    | 15,287    | 17,167    | 17,011    | 17,287    | 22,368    | 21,855    | 170,006        | 15,455            |                        | 10,422         | 14,351         | 17,155         | 191,862                   | 87.3%              |       |
| 20 Supplies                      | 4,596              | 0         | 0         | 331       | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 331            | 30                |                        | 110            | 0              | 0              | 1,000                     | 21.8%              |       |
| 21 Other Services & Charges      | 71,457             | 9,200     | 6,054     | 2,204     | 21,507    | 8,454     | 7,694     | (14,832)  | 6,900     | 6,879     | 3,369     | 3,556     | 60,986         | 5,544             |                        | 5,819          | 12,552         | 772            | 64,541                    | 90.3%              |       |
| 22 Admin/Utilization Fees        | 473,372            | 24,261    | 36,915    | 40,112    | 210,382   | 2,370     | 42,029    | 14,799    | 7,505     | 16,102    | 4,366     | 7,010     | 405,850        | 36,895            |                        | 33,763         | 84,927         | 12,802         | 418,652                   | 88.4%              |       |
| 23 Wellness Program              | 95,000             | 11,840    | 4,316     | 7,053     | 5,751     | 8,342     | (7,276)   | 2,449     | 2,027     | 2,027     | 3,302     | 3,611     | 43,442         | 3,949             |                        | 7,736          | 2,272          | 2,168          | 47,053                    | 49.5%              |       |
| 24 H S A Contributions           | 125,000            | 740       | 0         | 0         | 71,500    | 500       | 0         | 0         | 0         | 0         | 0         | 0         | 72,740         | 6,613             |                        | N/A            | 24,000         | 0              | 75,000                    | 60.0%              |       |
| 25 Actuarial Study               | 5,500              | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0              | 0                 |                        | 0              | 0              | 0              | 0                         | 0.0%               |       |
| 26 Life Premiums                 | 525,968            | 42,378    | 42,442    | 42,241    | 43,795    | 50,365    | 45,105    | 60,200    | 45,140    | 45,068    | 45,096    | 90,505    | 552,335        | 50,212            |                        | 42,354         | 46,421         | 50,136         | 602,471                   | 114.5%             |       |
| 27 Dental PPO Admin Fees         | 806,575            | 68,187    | 66,906    | 72,968    | 70,156    | 72,178    | 72,996    | 71,863    | 71,863    | 70,767    | 70,767    | 780,829   | 70,984         |                   | 69,353                 | 71,504         | 72,241         | 851,597        | 105.6%                    |                    |       |
| 28 Employee Claims & Rx          | 15,742,277         | 1,358,341 | 1,432,241 | 1,679,914 | 1,355,230 | 547,962   | 673,717   | 1,071,732 | 1,296,509 | 1,398,547 | 1,251,148 | 1,053,906 | 13,119,246     | 1,192,659         | 1,216,625              | 1,490,165      | 858,970        | 1,255,596      | 14,335,871                | 91.1%              |       |
| 29 Retiree Claims & Rx           | 3,183,058          | 271,676   | 224,775   | 187,385   | 180,716   | 116,155   | 140,127   | 150,822   | 186,139   | 174,530   | 209,500   | 119,901   | 1,961,724      | 178,339           | 176,178                | 227,945        | 145,666        | 170,497        | 2,140,063                 | 67.2%              |       |
| 30 DHMO Dental Premium           | 46,945             | 4,877     | 4,922     | 4,707     | 4,710     | 4,736     | 4,736     | 4,711     | 4,863     | 4,863     | 4,890     | 4,890     | 52,904         | 4,809             |                        | 4,836          | 4,728          | 4,812          | 57,794                    | 123.1%             |       |
| 31 QCD Dental Premium            | 1,132              | 0         | 116       | 116       | 144       | 144       | 144       | 144       | 120       | 120       | 120       | 120       | 1,288          | 117               |                        | 77             | 144            | 128            | 1,408                     | 124.4%             |       |
| 32 Vision Premiums               | 135,000            | 0         | 11,609    | 11,361    | 12,073    | 12,072    | 12,250    | 12,261    | 12,251    | 11,469    | 12,252    | 12,368    | 119,967        | 10,906            |                        | 7,657          | 12,132         | 11,994         | 132,335                   | 98.0%              |       |
| 33 EAP Services                  | 23,712             | 1,862     | 1,862     | 1,856     | 1,835     | 1,836     | 1,856     | 1,867     | 1,870     | 1,860     | 1,879     | 1,884     | 20,466         | 1,861             |                        | 1,860          | 1,842          | 1,866          | 22,350                    | 94.3%              |       |
| 34 Long Term Disability Prgm     | 80,000             | 9,740     | 9,807     | 9,740     | 9,731     | 9,770     | 9,766     | 9,786     | 9,905     | 9,878     | 9,817     | 19,676    | 117,615        | 10,692            |                        | 9,762          | 9,755          | 9,856          | 127,471                   | 159.3%             |       |
| 35 Transfer to General Fund      | 87,864             | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 7,322     | 80,542         | 7,322             |                        | 7,322          | 7,322          | 7,322          | 87,864                    | 100.0%             |       |
| 36 TOTAL EXP/ENC                 | 21,627,105         | 1,820,178 | 1,859,998 | 2,078,110 | 2,008,992 | 855,832   | 1,024,936 | 1,411,423 | 1,669,425 | 1,767,814 | 1,646,194 | 1,417,371 | 17,560,273     | 1,596,388         |                        | 1,919,182      | 1,296,587      | 1,617,344      | 19,157,334                | 88.6%              |       |
| 37 Operating Imbalance (Rev-Exp) | 1,324,028          | 106,495   | 104,312   | (151,365) | (76,656)  | 1,103,397 | 907,733   | 548,612   | 303,080   | 160,760   | 289,807   | (952,089) | 2,344,086      |                   |                        |                |                |                | 1,210,416                 |                    |       |
| 38 One-Time Supplemental         | 100,000            |           |           |           |           |           |           |           |           |           |           |           |                |                   |                        |                |                |                | 100,000                   |                    |       |
| 39 TOTAL APPROPRIATIONS          | 21,727,105         |           |           |           |           |           |           |           |           |           |           |           | 17,560,272     |                   |                        |                |                |                | 19,257,334                |                    |       |
| <b>CUMULATIVE BALANCE</b>        |                    |           |           |           |           |           |           |           |           |           |           |           |                |                   |                        |                |                |                |                           |                    |       |
| 40 Reserves for Contingency      | 5,000,000          | 106,495   | 210,806   | 59,441    | (17,214)  | 1,086,182 | 1,993,916 | 2,542,528 | 2,845,609 | 3,006,369 | 3,296,176 | 2,344,087 | 5,000,000      |                   |                        |                |                |                | 5,000,000                 |                    |       |
| 42 IBNR                          | 2,182,469          |           |           |           |           |           |           |           |           |           |           |           | 2,182,469      |                   |                        |                |                |                | 2,182,469                 |                    |       |
| 43 ENDING RESOURCES              | 6,056,059          |           |           |           |           |           |           |           |           |           |           |           | 7,176,118      |                   |                        |                |                |                | 5,942,447                 |                    |       |

## BCBSTX High Claimant Report

| Member Relationship Description | Employee Status  | Paid             |
|---------------------------------|------------------|------------------|
| Subscriber                      | Active           | <b>\$483,091</b> |
| Subscriber                      | Active           | \$294,697        |
| Spouse                          | Active           | \$259,340        |
| Spouse                          | Active           | \$226,349        |
| Subscriber                      | Active           | \$210,129        |
| Subscriber                      | Active           | \$202,783        |
| Dependent Child                 | Active           | \$193,470        |
| Subscriber                      | Active           | \$146,402        |
| Spouse                          | Active           | \$124,231        |
| Spouse                          | Active           | \$115,797        |
| Subscriber                      | Under 65 Retiree | \$112,722        |
| Subscriber                      | Active           | \$107,441        |
| Subscriber                      | Active           | \$101,185        |
| <b>Query Totals: 13</b>         |                  | <b>2,577,637</b> |



Legislation Details (With Text)

**File #:** 20-10394      **Version:** 1      **Name:** 090120 F&G Mins  
**Type:** Agenda Item      **Status:** Agenda Ready - Committee  
**File created:** 9/17/2020      **In control:** Finance and Government Committee  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Minutes of the September 1, 2020, Finance & Government Committee Meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Minutes 09-01-20.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Paula L. Elliott, Executive Assistant- Finance

**Title**

Minutes of the September 1, 2020, Finance & Government Committee Meeting

**Presenter**

Mr. Jim Swafford, Chairman

**Recommended Action**

Approve



**MINUTES  
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE  
September 1, 2020**

The City of Grand Prairie Finance and Government Committee convened at 2:31 p.m. on Tuesday, September 1, 2020, in the Council Briefing Room at 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

**COMMITTEE MEMBERS PRESENT**

Jim Swafford, Chairman

Greg Giessner

Jorja Clemson

*Chairman Swafford called the meeting to order.*

**Staff Presentations**

**Item 1 – Employee Insurance Fund Monthly Review**

Human Resources Director, Ms. Lisa Norris, informed the committee, the fund continues to look and run well. *Mr. Giessner questioned if claims will still be reported through December. Ms. Norris said yes. Mr. Swafford asked if the ending resource is \$6 million. Ms. Norris said it is actually \$5.7 million. Mr. Swafford inquired if there are any restrictions on those ending resources. Ms. Norris replied we can use those monies within the fund but cannot take any out. Mr. Swafford asked what the total was for the contributions that we did not use. Ms. Kathleen Mercer, Budget Director said \$2.9 million. The committee thanked Lisa.*

**Item 2 – Crime Control and Prevention District Sales Tax Election Public Education Plan**

Amy Sprinkles, Marketing, Communications and Libraries Director advised the committee, this is the public education side of the sales tax. *Mr. Swafford questioned the short notice on a November ballot and the position of the item. Steve Dye, Deputy City Manager answered by saying firstly, the telephone survey has always been very accurate. Secondly, after the presidential and county items, the sales tax item will be the next item listed. Ms. Clemson asked how the survey participants were selected and how many. Ms. Sprinkles said it was a random search by cell phone number and 406 responded. Mr. Dye commented that the new name is Community Policing Tax but did not want to change it now because of the way it is listed on the ballot. Mr. Giessner commented that social media is making communication easier and effective. The committee thanked Amy.*

**Item 3 – Discuss Professional Service Agreement with the Texas Coalition for Affordable Power and a Commercial Electric Service Agreement with Gexa Energy**

Deputy City Attorney, Mark Dempsey informed the committee, this item will not be on tonight's city council agenda. Then, he introduced Margaret Somereve, TCAP Executive Director and Bill Starnes,

Vice President ReSolved Energy Consulting and they gave a brief presentation. *Mr. Swafford inquired if the prices listed are for kilowatt hours. Ms. Somereve replied yes, but those are just illustrations and are not actual. Mr. Giessner asked if a scenario was run back in 2008 when gasoline was down to \$2.00 per gallon. Mr. Starnes said he did run that scenario back in 2007 and in the lowest year, the city saved 2% and in the highest year, the city saved 32%. Mr. Swafford thanked Margaret and Bill for their presentation. The committee congratulated Mark on his recent award of IMLA (International Municipal Lawyers Association) Local Government Fellow.*

*Ms. Megan Mahan, City Attorney clarified with the committee, if they need further follow up from TCAP before this item goes to city council. Mr. Swafford replied no. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

#### **Item 4 – Minutes of the August 4, 2020, Finance and Government Committee meeting**

*Ms. Clemson moved to approve and send to City Council for review and approval. Mr. Giessner seconded. Motion carried 3-0.*

*Chairman Swafford recognized that there were no speakers present today.*

### **Consent Agenda**

*Chairman Swafford asked the committee if they needed to remove any items from the consent agenda. For Item 5, Committee member Clemson asked Gabe Johnson, Director of Public Works if replacing these meters will complete the program. Mr. Johnson said this is more for the system than for the meters. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

**Item 5** – Ratify and approve previous equipment purchase from Itron, Inc. in the amount of \$150,000; award a new agreement to Itron, Inc., a sole source provider, for ongoing annual maintenance to the Automated Metering Infrastructure (AMI) System, and the purchase of AMI modules and meter reading equipment; this new agreement will be for 15 months in the amount of \$509,151.22, with the option to renew for four additional one-year periods, with a 5% annual increase on the maintenance, totaling \$2,346,620.99 if all extensions are exercised; authorize the City Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City’s obligation during the renewal terms

**Item 6** – Purchase agreement with Unique Digital Technology, Inc. for DellEMC VxRail P570f- 5 Node hyper converged infrastructure computer system for the City Hall data center in the amount of \$383,336.35 through a state interlocal agreement with DIR

**Item 7** – Purchase Agreement with Lantana Communications for Telecom Equipment, to include upgrades, installation services, training, and one year of support of the Avaya CMS Call Management System for Water Revenue Agent call center, and other City Departments in the amount of \$100,673.90, through a state interlocal agreement with DIR

**Item 8** – Purchase Agreement with SHI Government Solutions Inc. for 1300 Microsoft Windows Server 2019 Client Access Licenses, 110 Microsoft Windows Server 2019 Datacenter Licenses, and 216 Microsoft Windows Server 2019 Standard Licenses in the amount of \$106,740.90 through a state interlocal agreement with DIR

**Item 9** – Professional Engineering Contract with Freese and Nichols, Inc. for the South Sector and Robinson Road Pump Station Resident Project Representative in the total amount of \$390,176

**Item 10** – Agreement with GolfNow, LLC for credit card processing and merchant services for an estimated annual amount of \$37,313 for one year with the option to renew for nine additional one-year periods totaling approximately \$373,130 if all extensions are exercised

**Item 11** – Agreement for Solid Waste and Recycling Hauling Cost of Service Study from NewGen Strategies & Solutions in the amount of \$72,500 through a national interlocal agreement with HGAC

**Item 12** – Purchase and installation of U.S. Digital Design Fire Alerting System for new Fire Station 3 from DFW Communications, Inc. DBA Crosspoint Communications in the amount of \$52,255.56 through a national interlocal agreement with BuyBoard

**Item 13** – Professional Contract with Priority Group, Inc. for engineering services for Texas Department of Transportation (TxDOT) coordination on City Projects with the combined costs not to exceed \$35,000; the contract will be for one year with the option to renew for four additional one-year periods, not to exceed \$175,000.00 cumulatively if all extensions are exercised and authorize the Manager to execute the renewal options with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

**Item 14** – Purchase of one (1) new Kenworth T440 6x4 truck (\$133,389.82) with dump body, and one (1) new Kenworth T270 truck (\$93,407.50) with dump body from Texas Kenworth Co dba MHC Kenworth-Dallas, respectively for a combined total of \$226,797.32 through national interlocal agreements with BuyBoard and Sourcewell

**Item 15** – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Construction design-build contract with The Nay Company for the construction of Water Utilities Metal Fabrication Shop in the amount of \$1,120,715, plus a 5% contingency amount of \$56,036, for a total project cost of \$1,176,751

**Item 16** – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Construction contract with La Banda, LLC for Dickey Road Storm Drain Improvements West of S.W. 3rd Street in the total amount of \$2,139,761; material testing with Team Consultants in the amount of \$53,494; in-house engineering in the amount of \$106,988; and 5% construction contract contingency in the amount of \$106,988 for a total project cost of \$2,407,231

## **Items for Individual Consideration**

**Item 17 – First reading of an ordinance modifying the solid waste collection franchise agreement with Republic Waste Services of Texas Ltd., dba Republic Services of Arlington to include a \$0.22 rate increase to residential service, per household, per month, and an increase to industrial charges limited to increasing the roll-off and packer delivery fee to \$71.00, increasing the roll-off and packer haul rate to \$154.50, and increasing the roll-off and packer disposal rate to \$37.65**

**Item 18 – First reading of an ordinance of the City of Grand Prairie, Texas, amending Chapter 26, Utilities and Services,” of the Code of Ordinance of the City of Grand Prairie, Texas by amendment of Article VI, “Garbage Collection and Disposal,” Sections 26-113 Residential Fees, 26-115 Commercial Fees, and 26-117 Hauling By Individual; permit; making this amendment cumulative; repealing all ordinances in conflict herewith; providing a savings clause, severability clause, and a penalty clause; and providing for an effective, after publication, of October 1, 2020**

Dr. Patricia Redfearn, Solid Waste Manager, informed the committee, these new rates will take effect on October 1, 2020 with a 3% increase on residential and a 5.4% increase on industrial. Mr. Dye added that we had hoped to have everything ready by the spring, but because of Covid 19, Patricia’s team should have all of the results back by the end of this year. *Mr. Swafford questioned what the date on the contract is. Dr. Redfearn answered this is year 2 of a 10-year contract and it expires on October 17. Mr. Giessner remarked that this topic is his most common question from citizens and is looking forward to the results. Ms. Clemson asked if there is an advantage purchasing this company’s cost analysis versus the phone survey that the Marketing department did. Dr. Redfearn said that kind of survey would not provide any calibration on the cost analysis. Mr. Swafford mentioned that when the citizens are asked if they want this service, then they should be asked if they would be willing to pay for it. Mr. Dye said yes that is actually right and that is exactly what we are doing. Ms. Clemson inquired if the city is still recycling and if so, where are the materials going. Dr. Redfearn replied yes, and currently our materials are going to a Republic facility in Fort Worth. Ms. Clemson moved to approve Item 17 and Item 18 and send to City Council for review and approval. Motion carried 3-0.*

**Item 19 – Ordinance approving a Negotiated Settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2020 Rate Review Mechanism filing**

Mr. Dempsey stated that this item is a negotiated settlement that this committee has seen before. Mr. Swafford clarified that the beginning price would have been \$98 million. Mr. Dempsey said yes, but with a delayed implementation of 2 months and the negotiation, the city saved \$18 million. *Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

**Item 20 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Construction Contract with Scott Dennett Construction, LC in the amount of \$277,409.62 for HVAC upgrades associated with The Warehouse event space located in The Epic along with a 5% construction contingency of \$13,870.38 for a total funding request of \$291,280**



Parks, Art, & Recreation Director, Duane Strawn, advised the committee Scott Dennett Construction built the parking lot at the Summit and did a really good job and were reasonably priced. *Mr. Giessner inquired if the HVAC units were undersized. Mr. Strawn replied that space was originally planned for a Day Spa which would have been much smaller. Mr. Giessner asked if the stairs turned out ok. Mr. Strawn said yes, they blended perfectly. Ms. Clemson questioned when this project will be completed. Mr. Strawn answered we hope by Christmas. Ms. Clemson moved to approve and send to City Council for review and approval. Motion carried 3-0.*

**Item 21 – Ordinance amending the FY 2019/2020 Capital Improvement Projects Budget; Construction Contract with Scott Dennett Construction, LC in the amount of \$268,822.60 for expansion of the existing parking at Warmack Library through a national interlocal agreement with TIPS; a 5% construction contingency of \$13,440.40 and a third-party construction testing allowance of \$6,000.00 for a total funding request of \$288,263**

Bryce Davis, Purchasing Manager, informed the committee this is the same group that is building the Summit parking lot. *Mr. Swafford asked if this is a construction budget item. Ms. Mercer said yes. Mr. Swafford inquired if this is part of the library expansion. Ms. Mercer said no, this is for additional parking spots. Mr. Giessner moved to approve and send to City Council for review and approval. Ms. Clemson seconded. Motion carried 3-0.*

Ms. Mercer clarified on the proposed budget at tonight's meeting that the rules have changed. When a city does a public hearing, then an action must take place that same night. However, traditionally the city has always done a first hearing and then the second, public hearing. We are recommending that the city follow this and then transition to the new rules on the next fiscal year. We conducted a survey and most cities are doing this. *Mr. Swafford asked if this applies to both the operating and CIP budgets. Ms. Mercer said yes, and you can do them both at the same time. Ms. Brooks added that at the next meeting, we will still have a public hearing on the tax rate.*

Executive Session

There was no executive session.

The Finance and Government Committee meeting adjourned at 3:34 p.m.

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Jim Swafford, Chairman  
Finance and Government Committee

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Date





Legislation Details (With Text)

|                       |  |                      |   |                      |                                     |
|-----------------------|--|----------------------|---|----------------------|-------------------------------------|
| <b>File #:</b>        | 20-10467   | <b>Version:</b>      | 1 | <b>Name:</b>         | 2021 F&G Committee Meeting Schedule |
| <b>Type:</b>          | Agenda Item  | <b>Status:</b>       |   | <b>Status:</b>       | Agenda Ready - Committee            |
| <b>File created:</b>  | 10/7/2020  | <b>In control:</b>   |   | <b>In control:</b>   | City Secretary                      |
| <b>On agenda:</b>     | 10/13/2020   | <b>Final action:</b> |   | <b>Final action:</b> |                                     |
| <b>Title:</b>         | 2021 Finance and Government Committee Meeting Schedule                                       |                      |   |                      |                                     |
| <b>Sponsors:</b>      |  |                      |   |                      |                                     |
| <b>Indexes:</b>       |  |                      |   |                      |                                     |
| <b>Code sections:</b> |  |                      |   |                      |                                     |
| <b>Attachments:</b>   | <a href="#">2021 PROPOSED City Council Finance and Government Committee Meeting Schedule</a> |                      |   |                      |                                     |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**  
Mona Lisa Galicia, Deputy City Secretary

**Title**  
2021 Finance and Government Committee Meeting Schedule

**Presenter**  
Jim Swafford, Chairman

**Recommended Action**  
Approve

**Proposed 2021 City Council Finance and Government Committee  
Meeting Schedule**

January 5

February 2

March 2

April 6

May 4

June 1

July 13

August 3

September 7

October 12

November 2

December 14



Legislation Details (With Text)

|                      |   |                      |   |              |   |
|----------------------|---|----------------------|---|--------------|---|
| <b>File #:</b>       | 20-10428  | <b>Version:</b>      | 1 | <b>Name:</b> | Price Agreement with Trane for PM & Repair Services |
| <b>Type:</b>         | Agenda Item   | <b>Status:</b>       |   |              | Consent Agenda                                      |
| <b>File created:</b> | 9/30/2020   | <b>In control:</b>   |   |              | Parks & Recreation                                  |
| <b>On agenda:</b>    | 10/13/2020  | <b>Final action:</b> |   |              |   |
| <b>Title:</b>        | Price Agreement for preventive maintenance and repair services with Trane through a national inter-local agreement at an estimated annual cost of \$51,125 for one year with the option to renew for four additional one year periods totaling \$255,625 if all extensions are exercised; authorize the City Manager to execute the renewal optional with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms |                      |   |              |   |

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [20-10428 - Price Agreement with Trane - EPIC PM & Repairs.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Gary Yakesch, Assistant Director of Parks Finance

**Title**

Price Agreement for preventive maintenance and repair services with Trane through a national inter-local agreement at an estimated annual cost of \$51,125 for one year with the option to renew for four additional one year periods totaling \$255,625 if all extensions are exercised; authorize the City Manager to execute the renewal optional with aggregate price fluctuations of the lesser of up to \$50,000 or 25% of the original maximum price so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

**Presenter**

Duane Strawn, Director of Parks, Arts and Recreation

**Recommend Action**

Approve

**Analysis**

This contract will be utilized by The Epic Recreation Center for preventive maintenance and repair services of HVAC and the Building Automation System.

**Annual Cost Breakdown:**

\$41,125 for preventive maintenance services  
\$10,000 for miscellaneous repair services (Estimate)

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative

purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Omnia Partners.

Trane through their Omnia Contract #15-JLP-023 contract offers HVAC Products, Installation, Services and Related Products and Services.

This item was presented to the Finance and Government Committee on October 13, 2020 for review and approval.

**Financial Consideration**

Funds are available in FY 2020/2021 budget 313211- 63110 and will be charged accordingly on orders through the end of the current fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.

CITY OF GRAND PRAIRIE  
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: EPIC

AGENCY: Parks, Arts and Recreation

ACCOUNTING UNIT: 313211

AVAILABLE: 63110 – Heat/Air Cond. Systems Maint – \$51,125  
Account Code, Description, and amount available

STAFF CONTACT: Gabby Gonzales

VENDOR NUMBER: 4536

VENDOR NAME: Trane

CONTINGENCY: \_\_\_\_\_



Legislation Details (With Text)

**File #:** 20-10415      **Version:** 1      **Name:** Summit building management control system  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 9/23/2020      **In control:** Parks & Recreation  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Contract to add a building management control system for The Summit from Enviromatic Systems in the amount of \$134,300 with a 5% contingency of \$6,715 through a national interlocal agreement with BuyBoard for a total project cost not to exceed \$141,015

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [20-10415 Summit Control Management System - Enviromatic.doc.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Gary Yakesch, Assistant Director of Parks Finance

**Title**

Contract to add a building management control system for The Summit from Enviromatic Systems in the amount of \$134,300 with a 5% contingency of \$6,715 through a national interlocal agreement with BuyBoard for a total project cost not to exceed \$141,015

**Presenter**

Duane Strawn, Director of Parks, Arts and Recreation

**Recommended Action**

Approve

**Analysis**

HVAC components at The Summit are recommended to have a monitoring system for efficiency and operational standardization. Enviromatic Systems submitted a proposal for the building management system controls in the amount of \$134,300. The building management systems will be installed using an already established interlocal price agreement with Enviromatic Systems through BuyBoard contract # 552-17 which is set to expire 11/30/2020 with two additional one-year renewals. This control system is a replacement for an existing system.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency.

This item was presented to the Finance and Government Committee on October 13, 2020 for review and

approval.

**Financial Consideration**

Funding for a contract to add HVAC building controls at The Summit from Enviromatic Systems, Inc. in the total amount of \$141,015, is available in the Parks Capital Projects Fund (317193) WO #02103003 (Summit AC Controls).

## CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 317193-02103003  
 Project Title: Summit AC Controls  
 Current Request: \$0.00

| ACCOUNT<br>DESCRIPTION | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| 68014 - HVAC           | \$150,000              | \$150,000                 | \$0                     | \$150,000                 | \$150,000                |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
| <b>TOTAL</b>           | <b>\$150,000</b>       | <b>\$150,000</b>          | <b>\$0</b>              | <b>\$150,000</b>          | <b>\$150,000</b>         |





Legislation Details (With Text)

**File #:** 20-10380      **Version:** 1      **Name:** Resale items from Acushnet (Prairie Lakes Golf) and Creative Cuisine (RJC)

**Type:** Agenda Item      **Status:** Consent Agenda

**File created:** 9/9/2020      **In control:** Parks & Recreation

**On agenda:** 10/13/2020      **Final action:**

**Title:** Purchase of golf merchandise for resale by Prairie Lakes Golf Course from Acushman Company (Titleist) in an amount not to exceed \$60,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$300,000; purchase of catered meals offered for resale by Ruthe Jackson Center from Creative Cuisine in an annual amount not to exceed \$400,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$2,000,000; authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [20-10380 Resale Acushman and Creative Cuisine.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Gary Yakesch, Assistant Director of Parks Finance

**Title**

Purchase of golf merchandise for resale by Prairie Lakes Golf Course from Acushman Company (Titleist) in an amount not to exceed \$60,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$300,000; purchase of catered meals offered for resale by Ruthe Jackson Center from Creative Cuisine in an annual amount not to exceed \$400,000 for one year with up to four additional one-year periods cumulatively totaling approximately \$2,000,000; authorize the City Manager to execute the renewal options so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

**Presenter**

Duane Strawn, Director of Parks, Arts and Recreation

**Recommended Action**

Approve

**Analysis**

Prairie Lakes Golf course provides a varied line of soft goods and hard goods, collectively merchandise, for both customers and members. The merchandise purchased by Prairie Lakes Golf Course is exclusively for subsequent retail resale; merchandise is priced according to prevailing market rates and costs are fully recovered at the time of resale.

Clients and guests of Ruthe Jackson Center select from varied menu options for their specific catering needs; the menu selected determines the preferred catering vendor. The catered meals offered for resale at Ruthe Jackson Center are procured only after the client selects a catered meal option and event deposits secured for the event. Catered menus are priced according to prevailing market rates and the costs are fully recovered at the time of the resale.

Local government code 252 provides an exemption from the competitive bid process when the goods purchased by a municipality are for subsequent retail sale by the municipality.

City Council authorization is required due to this expenditure surpassing \$50,000. If approved, City staff will be authorized to make purchases of the specified goods/services for subsequent retail sales, as authorized by the Texas Local Government Code, so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

This item was presented to the Finance and Government Committee on October 13 for their review and recommendation to the City Council.

### **Financial Consideration**

Resale expenses are recuperated during the subsequent retail sale. Funding is provided in the FY 2020/2021 Operating Budgets (314812 - 60380) for Golf and (351110 - 61115) for RJC. Funding for future fiscal years will be paid from that year's approved budgets so long as Council continues to appropriate funds and approve those future year's budgets for these resale items.

CITY OF GRAND PRAIRIE  
OPERATING BUDGET EXPENDITURE INFORMATION

FUND: Golf / PVEN  
Name of Fund (i.e. General Fund)

AGENCY: Parks, Arts and Recreation  
Name of Department

ACCOUNTING UNIT: 314812 & 351110

AVAILABLE: 314812 - 60380 (Resale) - \$60,000  
351110 - 61115 (Catering) - \$400,000  
Account Code, Description, and amount available

STAFF CONTACT: Duane Strawn

VENDOR NUMBER: 5373 – Acushman Company  
6985 – Creative Cuisin5373

VENDOR NAME: 5373 – Acushman Company  
6985 – Creative Cuisin5373

CONTINGENCY: \_\_\_\_\_



Legislation Details (With Text)

**File #:** 20-10419      **Version:** 1      **Name:** Great Southwest Nature Park Phase 1 Construction  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 9/28/2020      **In control:** Parks & Recreation  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** Construction Contract with William H. Company, LLC for Great Southwest Nature Park Improvements Phase 1 in the amount of \$859,789 and approve a 5% contingency in the amount of \$42,990 for a total of \$902,779

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [20-10419 RFB 20163 - CC EXHIBIT](#)  
[20-10419 - GSW Construction - William H. Company.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Steve Plumer, Sr. Parks Project Manager

**Title**

Construction Contract with William H. Company, LLC for Great Southwest Nature Park Improvements Phase 1 in the amount of \$859,789 and approve a 5% contingency in the amount of \$42,990 for a total of \$902,779

**Presenter**

Duane Strawn, Director of Parks, Arts and Recreation

**Recommended Action**

Approve

**Analysis**

In September 2017, the City submitted and was awarded a matching acquisition and development grant in the amount of \$500,000 from the Texas Parks and Wildlife.

The 68.731 acre tract was part of the former Great Southwest Country Club and has natural features including mature trees, existing ponds, a portion of Johnson Creek, and riparian and native woodlands. The unique characteristics of the site scored highly with Texas Parks and Wildlife criteria. The developer donated the property which will serve as a portion of the City’s local matching share for grant application.

In November 2018, the City Council awarded a Professional Service contract to Pacheco Koch Consulting Engineers, Inc. for Professional Engineering Services. Plans were developed for Phase I of the Great Southwest Nature Park to include the base bid and three additive alternates as described below:

Alternate No. 1

Pavement Removal, Silt Fence, Clearing and Grubbing (Including Tree removal), Butterfly/Wildflower

Planting, Steel Edging, 4" Concrete Paving, Rip Rap, complete and in place as shown on plan, specifications and addenda.

Alternate No. 2

Pavement Removal, Silt Fence, Clearing and Grubbing (Including Tree removal), Spoil Pile-structure and Bollard Removal, Concrete Entry Drive, Concrete Parking Lot, Striping, Wheel Stops, Handicap Signage, Entrance/Flood Gate, complete and in place as shown on the plans, specifications and addenda.

Alternate No. 3

Tree Protection Fencing, Bermuda Hydroseed Reestablishment (within designated Mow areas (outside 4' offset), Butterfly Wildflower Garden, Compositing Toilet (Pre-fabricated restroom), Trash Cleanup, complete and in place as shown on the plans, specifications and addenda.

Construction proposals were received at the office of the Purchasing Manager on September 22, 2020 for the construction of Phase I. Five proposals were received. The proposal format for this project was "Best Value". Review criteria included price, qualifications, capability and capacity, and references. After review of the proposals and alternates, staff recommends acceptance and award of the base bid and alternate No. 1 from William H. Company, LLC. The firm submitted a base bid of \$762,951 and an alternate 1 bid of \$96,838 for a total of \$859,789.

This item was presented to the Finance and Government Committee on October 13, 2020 for recommendation and approval.

### **Financial Consideration**

Funding for a Construction Services Contract with William H. Company, LLC in the amount of \$859,789 and a 5% contingency of \$42,990, for a total of \$902,779 is available in the Grant Fund (300592), WO 15018019 (Great Southwest Nature Park), 68540 (Construction).


THE GREAT SOUTHWEST NATURE PARK

RFB #20163

TABULATION

| <b>Bid Tabulation</b>           |                             |                        |                      |                        |                    |
|---------------------------------|-----------------------------|------------------------|----------------------|------------------------|--------------------|
| The Great Southwest Nature Park |                             |                        |                      |                        |                    |
| RFB # 20163                     | C Green Scaping<br>Ft Worth | JB & Company<br>Dallas | North Rock<br>Denton | Northstar<br>Ft. Worth | William H<br>Hurst |
| Base Bid                        | \$ 1,041,848.00             | \$ 845,600.00          | \$ 1,127,409.80      | \$ 989,950.00          | \$ 762,951.00      |
| Alternate 1                     | \$ 128,427.00               | \$ 98,000.00           | \$ 156,902.19        | \$ 109,800.00          | \$ 96,838.00       |
| Alternate 2                     | \$ 135,377.00               | \$ 110,000.00          | \$ 127,830.95        | \$ 104,700.00          | \$ 104,493.00      |
| Alternate 3                     | \$ 268,330.00               | \$ 225,000.00          | \$ 120,189.52        | \$ 290,000.00          | \$ 33,132.00       |
|                                 | \$ 1,573,982.00             | \$ 1,278,600.00        | \$ 1,532,332.46      | \$ 1,494,450.00        | \$ 997,414.00      |
|                                 |                             |                        |                      |                        | \$ 859,789.00      |

SCORECARD

|  |                      | <b>Score Card</b>               |                 |              |              |              |              |
|---|----------------------|---------------------------------|-----------------|--------------|--------------|--------------|--------------|
|   |                      | The Great Southwest Nature Park | C Green Scaping | JB & Company | North Rock   | Northstar    | William H    |
|   |                      | RFB # 20163                     |                 |              |              |              |              |
|   |                      |                                 | Ft Worth        | Dallas       | Denton       | Ft Worth     | Hurst        |
| <b>Evaluation Criteria</b>  | <b>Maximum Score</b> | <b>Score</b>                    | <b>Score</b>    | <b>Score</b> | <b>Score</b> | <b>Score</b> | <b>Score</b> |
| Price (budget/fees)   | 25.00                | 15.84                           | 19.50           | 16.27        | 16.69        | 25.00        |              |
| Qualifications  | 25.00                | 22.00                           | 21.88           | 21.88        | 25.00        | 24.38        |              |
| Capability & Capacity   | 25.00                | 22.25                           | 21.88           | 18.13        | 23.75        | 23.75        |              |
| References  | 25.00                | 20.83                           | 22.32           | 24.88        | 25.00        | 24.88        |              |
| <b>Total</b>  | <b>100.00</b>        | <b>80.93</b>                    | <b>85.57</b>    | <b>81.16</b> | <b>90.44</b> | <b>98.01</b> |              |

**CITY OF GRAND PRAIRIE  
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 300592 - 15018019  
 Project Title: Great Southwest Nature Park  
 Current Request: \$0.00

| ACCOUNT<br>DESCRIPTION  | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|-------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| Legal Services (61360)  | \$7,471                | \$1,763                   | \$0                     | \$1,763                   | \$7,471                  |
| Surveys/Studies (61405) | \$8,410                | \$235                     |                         | \$235                     | \$8,410                  |
| Land (68090)            | \$515,500              | \$515,500                 |                         | \$515,500                 | \$515,500                |
| Construction (68540)    | \$917,381              | \$917,381                 |                         | \$917,381                 | \$917,381                |
| Design (68550)          | \$146,750              | \$0                       |                         | \$0                       | \$146,750                |
| Contingency (68570)     | \$4,488                | \$0                       |                         | \$0                       | \$4,488                  |
|                         |                        |                           |                         | \$0                       | \$0                      |
| <b>TOTAL</b>            | <b>\$1,600,000</b>     | <b>\$1,434,879</b>        | <b>\$0</b>              | <b>\$1,434,879</b>        | <b>\$1,600,000</b>       |



Legislation Details (With Text)

|                       |   |                      |   |                      |  |
|-----------------------|---|----------------------|---|----------------------|--|
| <b>File #:</b>        | 20-10440  | <b>Version:</b>      | 1 | <b>Name:</b>         | Contract with Home Depot for Yurt Cabin Installation |
| <b>Type:</b>          | Ordinance   | <b>Status:</b>       |   | <b>Status:</b>       | Consent Agenda                                       |
| <b>File created:</b>  | 10/2/2020   | <b>In control:</b>   |   | <b>In control:</b>   | Parks & Recreation                                   |
| <b>On agenda:</b>     | 10/13/2020  | <b>Final action:</b> |   | <b>Final action:</b> |  |
| <b>Title:</b>         | Contract with Home Depot for the installation of two (2) prefabricated Yurt cabins in the amount of \$60,580 plus a 5% Contingency of \$3,029 for a total of \$63,609 |                      |   |                      |  |
| <b>Sponsors:</b>      |   |                      |   |                      |  |
| <b>Indexes:</b>       |   |                      |   |                      |  |
| <b>Code sections:</b> |   |                      |   |                      |  |
| <b>Attachments:</b>   | <a href="#">20-10440.pdf</a>  |                      |   |                      |  |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Duane Strawn, Director Of Parks, Arts, and Recreation

**Title**

Contract with Home Depot for the installation of two (2) prefabricated Yurt cabins in the amount of \$60,580 plus a 5% Contingency of \$3,029 for a total of \$63,609

**Presenter**

Duane Strawn, Director of Parks, Arts and Recreation

**Recommended Action**

Approve

**Analysis**

The Lake Parks Division seeks professional installation of two Yurts for Loyd Park. The Yurts are 24’ in diameter with insulated walls and ceiling. Each Yurt will be fully furnished and have a restroom, kitchen, heating / air conditioning, and a deck. These Yurts come in a ready to assemble kit and two sites have been selected for installation. This is a test of the “Glamping” themed area, and if successful we will be adding more to our inventory.

Assembly and installation will be through Home Depot’s US Communities contract #16154 which was effective February 1, 2017 and will expire December 31, 2026. Furniture and fixtures will be purchased through standard bid laws.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including U.S. Communities.



U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school district (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing.

This item was presented to the Finance and Government Committee on October 13, 2020 for their recommendation and approval.

**Financial Consideration**

Funding for a contract with Home Depot to complete installation of two prefabricated Yurt cabins, in the amount of \$63,609, is available in the Lake Capital Project Fund (318793) WO # 02013703 (Lake Park Yurts).

**CITY OF GRAND PRAIRIE  
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 02013703

Project Title: Lake Park Yurts

Current Request: \$0.00

| ACCOUNT<br>DESCRIPTION        | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|-------------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| MISCELLANEOUS SERVICES        | \$1,800                | \$0                       | \$0                     | \$0                       | \$1,800                  |
| BLDGS AND GROUNDS MAINTENANCE | \$118,660              | \$118,660                 | \$0                     | \$118,660                 | \$118,660                |
| MISCELLANEOUS IMPROVEMENT     | \$59,540               | \$0                       | \$0                     | \$0                       | \$59,540                 |
| <b>TOTAL</b>                  | <b>\$180,000</b>       | <b>\$118,660</b>          | <b>\$0</b>              | <b>\$118,660</b>          | <b>\$180,000</b>         |



Legislation Details (With Text)

|                       |   |                      |   |                      |   |
|-----------------------|---|----------------------|---|----------------------|---|
| <b>File #:</b>        | 20-10441  | <b>Version:</b>      | 1 | <b>Name:</b>         | Ordinance; Construction contract with Gomez Brothers Construction for Brent Court Storm Drainage Improvements |
| <b>Type:</b>          | Ordinance   | <b>Status:</b>       |   | <b>Status:</b>       | Consent Agenda  |
| <b>File created:</b>  | 10/2/2020   | <b>In control:</b>   |   | <b>In control:</b>   | Engineering   |
| <b>On agenda:</b>     | 10/13/2020  | <b>Final action:</b> |   | <b>Final action:</b> |   |
| <b>Title:</b>         | Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Construction contract with Gomez Brothers Construction, Inc. for Brent Court Storm Drainage Improvements in the total amount of \$387,046.00; material testing with Team Consultants in the amount of \$14,377.80; in-house engineering in the amount of \$19,352.30; and 5% construction contract contingency in the amount of \$19,352.30 for a total project cost of \$440,128.40 |                      |   |                      |   |
| <b>Sponsors:</b>      |   |                      |   |                      |   |
| <b>Indexes:</b>       |   |                      |   |                      |   |
| <b>Code sections:</b> |   |                      |   |                      |   |
| <b>Attachments:</b>   | <a href="#">Brent CT Storm Drain Improvements recommendation for final acceptance 10-01-20.pdf</a><br><a href="#">20-10441 W.O. 619.58.pdf</a>  |                      |   |                      |   |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**  
Max

**Title**  
Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Construction contract with Gomez Brothers Construction, Inc. for Brent Court Storm Drainage Improvements in the total amount of \$387,046.00; material testing with Team Consultants in the amount of \$14,377.80; in-house engineering in the amount of \$19,352.30; and 5% construction contract contingency in the amount of \$19,352.30 for a total project cost of \$440,128.40

**Presenter**  
Gabe Johnson, Director of Public Works and Romin Khavari, City Engineer

**Recommended Action**  
Approve

**Analysis**  
On Tuesday, September 29, 2020, the City of Grand Prairie opened bids for Brent Court Storm Drainage Improvements, (W.O. #619.58). The low bidder is Gomez Brothers Construction, Inc. in the total bid amount of \$387,046.00.

This project was identified as part of the FY19 Capital Projects Budget and Capital Projects Plan for proposed drainage projects. The Brent Court Storm Drainage Improvements, (W.O. #619.58) project provides for underground storm drainage improvements in Marshall Drive at and in Brent Court to address street flooding problems at this location.

The Brent Court Storm Drainage Improvements project is part of the City-Wide Master Drainage Plan for storm drainage improvements in the Cottonwood Creek watershed area of the City.

This project provides for installation of 749 linear feet of 30-inch diameter reinforced concrete storm drainage pipe, 259 linear feet of 24-inch diameter reinforced concrete storm drainage pipe, three 20-foot wide street curb drainage inlets in Marshall Drive, replacement of four existing 10-foot wide street curb drainage inlets in Brent Court and Crooks Court, over 910 square yards of asphalt overlaid concrete pavement replacement, replacement of conflicting water and wastewater services and other items necessary for construction as detailed in the plans and specifications.

| <u>Company</u>                      | <u>Base Bid</u> | <u>Total Bid</u> |
|-------------------------------------|-----------------|------------------|
| Gomez Brothers Construction, Inc.   | \$387,046.00    | \$387,046.00     |
| SYB Construction Company, Inc.      | \$ 418,328.00   | \$ 418,328.00    |
| Jeske Construction Company          | \$427,920.00    | \$427,920.00     |
| M-Co Construction, Inc.             | \$444,504.00    | \$444,504.00     |
| Saber Development Corporation       | \$451,567.00    | \$451,567.00     |
| Atkins Brothers Equipment Co., Inc. | \$513,539.00    | \$513,539.00     |
| Canary Construction, Inc.           | \$543,074.00    | \$543,074.00     |

Construction of this project is scheduled to begin around the second week of November 2020 with projected completion around March 2021.

**Financial Consideration**

Funding in the total amount of \$440,129 is available as follows:

1. \$436,301 is available in Storm Drainage Capital Projects Fund (401592) W.O. 01905803 (Brent Court from West Marshall to Crooks)
2. \$3,828 is available by appropriating and transferring from the unobligated fund balance of Storm Drainage Capital Projects Fund (401592) to W.O. 01905803 (Brent Court from West Marshall to Crooks)

**Body**

**AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$3,828 FROM THE UNOBLIGATED FUND BALANCE TO W.O. 01905803 (BRENT COURT FROM WEST MARSHALL TO CROOKS)**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:**

**SECTION 1.** THAT THE FY 2020/2021 Capital Improvement Projects Budget be amended by transferring and appropriating \$3,828 from the unobligated fund balance in the FY 2020/2021 Capital Projects Fund to W.O. 01905803 (Brent Court from West Marshall to Crooks)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 13, 2020.**

September, 30, 2020

Mr. Romin Khavari, P.E., CFM  
 City Engineer  
 City of Grand Prairie – Engineering Division  
 206 W. Church Street  
 Grand Prairie, Texas 75050

RE: Bent Court Storm Drainage Improvements (W.O. #619.58)

Dear Mr. Khavari:

Bids for the referenced project were received and opened publicly at 3: PM on Tuesday, September 29, 2020 at the City of Grand Prairie. A total of seven (7) bids were received. Below is a summary of the bid tabulation from low to high.

| <b>Organization</b>                 | <b>Total Bid Amount</b> |
|-------------------------------------|-------------------------|
| Gomez Brothers Construction, Inc.   | \$387,046.00            |
| SYB Construction, Co., Inc.         | \$418,328.00            |
| Jeske Construction Company          | \$427,920.00            |
| M-Co Construction, Inc.             | \$444,504.00            |
| Saber Development Corporation       | \$451,567.00            |
| Atkins Brothers Equipment Co., Inc. | \$513,539.00            |
| Canary Construction, Inc.           | \$543,074.00            |

The total Engineer’s opinion of probable construction cost was \$390,870.69. GOMEZ BROTHERS CONSTRUCTION INC. was the low bidder and had a total bid of Three Hundred and Eighty-Seven Thousand and Forty-Six dollars (\$387,046.00) for the Base Bid. with 129 calendar days to complete the project. We checked the bids for errors and omissions and found no mathematical errors on any of the bid proposals.

We have reviewed GOMEZ BROTHERS CONSTRUCTION INC along with their qualifications. We have also contacted five individuals listed as references by the contractor. References include: Derek Thomas: City of Coppell, TX; Steve Frydenfeldt: Benbrook Water Authority; Eric W.: City of White Settlement, TX; Rick Guzman: City of Carrollton, TX; and Joe Bernal: City of Dallas, TX. The Bidder Reference Inquiry Forms are provided for your records.

We received favorable reviews for the work GOMEZ BROTHERS CONSTRUCTION INC has performed on similar type projects. All responded that GOMEZ BROTHERS CONSTRUCTION INC performed well with similar sized projects, they were easy to work with, their crews did excellent work, and they responded immediately and decisively on any concerns that the owner or private citizens may have had. All entities stated that GOMEZ BROTHERS CONSTRUCTION INC would



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be solid choice for this type of project and would have no hesitation in using them for again for work in their cities or agencies.

Based on our evaluation, we have found nothing significant to warrant the disqualification of GOMEZ BROTHERS CONSTRUCTION INC and therefore recommend that the Bent Court Storm Drainage Improvements (W.O.#619.58) project be awarded to GOMEZ BROTHERS CONSTRUCTION INC for the Base Bid shown above.

Sincerely,

A handwritten signature in black ink that reads 'Walter O'Reilly'.

Walter O'Reilly, P.E.  
Engineer of Record

MULTATECH Engineering, Inc.  
2821 West 7<sup>th</sup> St., #400  
Fort Worth, TX 76107-2219  
TBPE Reg# F351

CC Chris Agnew, PE  
City Project Manager

**CONTRACTOR REFERENCE INQUIRY**

Job No.: W.O. #619.58

By: WJO'R

Date: 9-30-2020

Contact: Derek Thomas

Phone: 469-576-5999

Time: 11:24 AM Representing: **City of Coppel, TX**

Contact was named as a referenced by: Gomez Brothers Construction, INC.

Referenced Project: **Oak Grove Lane Utilities**

Date: 2020

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**1. Project Description:**

900 LF of 8" Sanitary Sewer & 600 LF of 24"-36" Storm Sewer

**2. Project successfully completed?**

Yes it was successful

**3. Project completed on time?**

Completed on time

**4. Problems?**

Some minor issues with installation at corporation stops. Being resolved

**5. How many change orders?**

Some change orders, but all were fair and well priced.

**6. Other Comments by Contact:**

Project went smoothly and work was performed as expected. City would use again.

**CONTRACTOR REFERENCE INQUIRY**

Job No.: W.O. #619.58

By: WJO'R

Date: 9-30-2020

Contact: Steve Frydenfeldt

Phone: 817-319-9898

Time: 9:45 AM

Representing: **Benbrook Water Authority, Benbrook, TX**

Contact was named as a referenced by: Gomez Brothers Construction, INC.

Referenced Project: **Benbrook Waterline Renewals**

Date: 2019-2020

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**1. Project Description:**

Installation of 4000 lf of 8" water line.

**2. Project successfully completed?**

Yes, it was successful

**3. Project completed on time?**

Completed on time

**4. Problems?**

None noted

**5. How many change orders?**

None noted

**6. Other Comments by Contact:**

Project went smoothly and work was performed as expected. One of the cleanest contractors they worked with. Contractor was very conscientious and would quickly address any concerns raised by citizens or owner. Would absolutely work with them again.



**CONTRACTOR REFERENCE INQUIRY**

Job No.: W.O. #619.58

By: WJO'R

Date: 9-30-2020

Contact: Eric W.

Phone: 817-247-5900

Time: 9:45 AM

Representing: **City of White Settlement, TX**

Contact was named as a referenced by: Gomez Brothers Construction, INC.

Referenced Project: **Saddle Hills Sewer Line Improvements**

Date: 2018-2019

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**1. Project Description:**

Installation of 3000 LF of 18" Sanitary Sewer

**2. Project successfully completed?**

Yes, it was successful

**3. Project completed on time?**

Completed on time minus weather delays

**4. Problems?**

None noted

**5. How many change orders?**

Design related change. Fair pricing

**6. Other Comments by Contact:**

This was first job as a prime for White Settlement. Performed well.

**CONTRACTOR REFERENCE INQUIRY**

Job No.: W.O. #619.58

By: WJO'R

Date: 9-30-2020

Contact: Rick Guzman.

Phone: 469-491-6166

Time: 11:40 AM Representing: **City of Carrollton, TX**

Contact was named as a referenced by: Gomez Brothers Construction, INC.

Referenced Project: **Myerwood / Green Ridge Drive**

Date: 2019

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1. **Project Description:**  
2500 LF of 8" Sanitary Sewer Installation & 900 LF of 18"-30" Storm Sewer.
2. **Project successfully completed?**  
Yes, it was successful
3. **Project completed on time?**  
Completed ahead of time
4. **Problems?**  
None noted
5. **How many change orders?**  
Major design change, price for change very reasonable
6. **Other Comments by Contact:**  
Very Good Contractors. Cleanest contractor they worked with

**CONTRACTOR REFERENCE INQUIRY**

Job No.: W.O. #619.58

By: WJO'R

Date: 9-30-2020

Contact: Joe Bernal

Phone: 214-289-6841

Time: 11:45 AM Representing: **City of Dallas, TX**

Contact was named as a referenced by: Gomez Brothers Construction, INC.

Referenced Project: **Valley Ridge**

Date: 2020

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1. **Project Description:**  
1300 LF of 8" Sanitary Sewer Installation & 2000 LF of 8" Water Line
2. **Project successfully completed?**  
Yes, it was successful. No complications whatsoever
3. **Project completed on time?**  
Completed ahead time
4. **Problems?**  
None noted
5. **How many change orders?**  
None noted
6. **Other Comments by Contact:**  
Have done numerous projects approximately 6-7 with Gomez. Great contractors, quick response, good safety practices.

**CITY OF GRAND PRAIRIE  
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 401592 / 01905803

Project Title: Brent Court from West Marshall to Crooks

Current Request: \$3,828.00

| ACCOUNT<br>DESCRIPTION | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| 68540 Construction     | \$402,571              | \$402,571                 | \$3,828                 | \$406,399                 | \$406,399                |
| 68560 Eng/Con/Geo      | \$81,945               | \$14,378                  | \$0                     | \$14,378                  | \$81,945                 |
| 68999 Labor            | \$21,884               | \$19,352                  | \$0                     | \$19,352                  | \$21,884                 |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
| <b>TOTAL</b>           | <b>\$506,400</b>       | <b>\$436,301</b>          | <b>\$3,828</b>          | <b>\$440,129</b>          | <b>\$510,228</b>         |



Legislation Details (With Text)

**File #:** 20-10447      **Version:** 1      **Name:** Ordinance; Construction Contract with North Texas Contracting for the North Dallas Water Utilities (DWU) Water Vault

**Type:** Ordinance      **Status:** Consent Agenda

**File created:** 10/2/2020      **In control:** Engineering

**On agenda:** 10/13/2020      **Final action:**

**Title:** Ordinance amending the FY20/21 CIP Budget and a construction contract with North Texas Contracting in the amount of \$1,322,496 for North Dallas Water Utilities (DWU) Water Vault Replacement; 5%construction contingency of \$66,125; Materials testing with Alliance Geotechnical in the amount of \$14,989.80; In-house labor distribution in the amount of \$66,125 for a total project cost of \$1,469,735.80

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [20-10447 WO 619.108.pdf](#)  
[W.O#619.108 North Texas Recommendation of Award Letter](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Max

**Title**

Ordinance amending the FY20/21 CIP Budget and a construction contract with North Texas Contracting in the amount of \$1,322,496 for North Dallas Water Utilities (DWU) Water Vault Replacement; 5%construction contingency of \$66,125; Materials testing with Alliance Geotechnical in the amount of \$14,989.80; In-house labor distribution in the amount of \$66,125 for a total project cost of \$1,469,735.80

**Presenter**

Gabe Johnson, Director of Public Works

**Recommended Action**

Approve

**Analysis**

The Dallas North Water Vault Replacement at Belt line Road was identified as part of the FY 19 Capital Projects Budget and Capital Projects Plan for proposed water projects.

The City received bids on September 30,2020 for the North DWU Water Vault Replacement. This project provides for a base bid of \$1,322,496 for the installation of two precast meter vaults and piping, 18” magnetic water meters and appurtenances including Electrical; and bid alternates of \$142,000 and 8000 for the installation of a new chemical feed system and for 36” water connection.

The City of Grand Prairie advertised and received six (6) bids on September 30, 2020as follows:

|                          | <u>Base Bid</u> | <u>Chemical Alternate</u> | <u>36"x18" alternate</u> |
|--------------------------|-----------------|---------------------------|--------------------------|
| North Texas Construction | \$1,322,496.00  | \$134,000.00              | \$8,000.00               |
| SJ Louis Construction    | \$1,373,685.05  | \$67,400.00               | \$33,000.00              |
| Excel Trenching          | \$1,364,000.00  | \$109,600.00              | \$56,000.00              |
| Dake Construction        | \$1,380,556.00  | \$84,000.00               | \$62,300.00              |
| Acadia Services, LLC     | \$1,577,890.00  | \$79,700.00               | \$49,000.00              |
| Atkins BROS.             | \$3,137,220.00  | \$250,000.00              | \$60,000.00              |

All bids exceeded the engineer's estimate of \$1,000,000

City and Freese and Nichols Staff recommend the Base bid for this project be awarded to North Texas Contracting, Inc. in the total amount of \$1,322,496.00;

Project is anticipated to begin in November 2020 with projected completion in May 2021.

#### **Financial Consideration**

Funding in the total amount of \$1,469,736 is available as follows:

1. \$1,045,400 is available in Water Capital Projects Fund (500592) W.O. 01910803 (7N - Dallas North Vault Replacement)
2. \$424,336 is available by approving an ordinance appropriating and transferring from the unobligated fund balance of Water Capital Projects Fund (500592) to W.O. 01910803 (7N-Dallas North Vault Replacement)

#### **Body**

**AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$424,336 FROM THE UNOBLIGATED FUND BALANCE IN THE WATER CAPITAL PROJECTS FUND (500592) WO#01910803 (7N-DALLAS NORTH VAULT REPLACEMENT)**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:**

**SECTION 1.** THAT THE FY 2020/2021 Capital Improvement Projects Budget be amended by transferring and appropriating \$424,336 from the unobligated fund balance in the Water Capital Projects Fund (500592) WO#01910803 (7N-Dallas North Vault Replacement)

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, OCTOBER 13TH, 2020.**

**CITY OF GRAND PRAIRIE  
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 500592 / 01910803  
 Project Title: 7N-Dallas North Vault Replacement  
 Current Request: \$424,336.00

| ACCOUNT<br>DESCRIPTION | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| 68540 Construction     | \$712,500              | \$712,500                 | \$424,336               | \$1,136,836               | \$1,136,836              |
| 68560 Eng/Con/Geo      | \$550,000              | \$295,400                 | \$0                     | \$295,400                 | \$550,000                |
| 68999 Labor            | \$37,500               | \$37,500                  | \$0                     | \$37,500                  | \$37,500                 |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
|                        |                        |                           |                         | \$0                       | \$0                      |
| <b>TOTAL</b>           | <b>\$1,300,000</b>     | <b>\$1,045,400</b>        | <b>\$424,336</b>        | <b>\$1,469,736</b>        | <b>\$1,724,336</b>       |

# MEMORANDUM



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www.freese.com

**TO:** Romin Khavari, City Engineer

**FROM:** Amanda Johnson, P.E.

**SUBJECT:** Recommendation of Award for North DWU Meter Vault Replacement (W.O. #619.108)

**DATE:** October 2, 2020

The North DWU Meter Vault Replacement consists of two pre-cast vaults, 18" and 30" piping, 18" magnetic flow meters, associated appurtenances, and chemical feed improvements. Bids for the project were received and opened virtually through Zoom on Wednesday, September 30, 2020. A total of six (6) bids were received. A table outlining the base bid, alternate bid, and the total bid is shown below.

| Contractor                    | Base Bid       | Chemical Feed Alternate | Lowest 36" Connection Alternate |
|-------------------------------|----------------|-------------------------|---------------------------------|
| North Texas Contracting, Inc. | \$1,322,496.00 | \$134,000.00            | \$8,000.00                      |
| SJ Louis Construction         | \$1,373,685.05 | \$67,400.00             | \$33,000.00                     |
| Excel Trenching               | \$1,364,000.00 | \$109,600.00            | \$56,000.00                     |
| Dake Construction             | \$1,380,556.00 | \$84,000.00             | \$62,300.00                     |
| Acadia Services, LLC          | \$1,577,890.00 | \$79,700.00             | \$49,000.00                     |
| ATKINS BROS.                  | \$3,137,220.00 | \$250,000.00            | \$60,000.00                     |

The total Engineer's opinion of probable construction cost was \$1,000,000. We believe that due to the current construction climate labor and installation costs were higher than anticipated. North Texas Contracting (NTC) had the lowest base bid of \$1,322,496.00. The bid tabulations were checked for errors and omissions and none were found.

We received feedback from five of the seven references NTC listed. All five provided favorable reviews for the work NTC has performed. All references confirmed that NTC provided good quality of work and customer service. Additionally, all references expressed a willingness to work with NTC again. The following individuals provided feedback:

- City of Frisco                      David Chacon                      (972) 292-5875
- DFW Airport                        Anthony Watson                  (972) 948-7025
- CP&Y                                 John Levitt                         (214) 638-0500
- Archer Western                     Patrick Nunn                       (214) 695-2118
- McCarthy Building                John Frazier                        (214) 336-5949



Recommendation of Award for North DWU Meter Vault Replacement (W.O. #619.108)

October 2, 2020

Page 2 of 2

Based on the references received and the City's past experience with North Texas, we recommend that the project, North DWU Meter Vault Replacement (W.O. #619.108), be awarded to North Texas Contracting for the base bid amount of \$1,322,496.00. No alternates will be awarded.



*Amanda Johnson*

FREESE AND NICHOLS, INC.  
TEXAS REGISTERED  
ENGINEERING FIRM  
F-2144

cc: Gabe Johnson – Public Works Director  
George Fanous – Senior Engineer  
Maxine Snow – Administrative Assistant  
Robert Barron – Chief Engineering Inspector



Legislation Details (With Text)

**File #:** 20-10459      **Version:** 2      **Name:** EAP GPUC  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 10/5/2020      **In control:** City Manager's Office  
**On agenda:** 10/13/2020      **Final action:**  
**Title:** New Contract with Grand Prairie United Charities for COVID Emergency Assistance Program Third Party Administration and Funding Allocation in an amount not to exceed \$250,000, previous Emergency Assistance Program contract value totaling \$549,999  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**  
Andrew Fortune

**Title**  
New Contract with Grand Prairie United Charities for COVID Emergency Assistance Program Third Party Administration and Funding Allocation in an amount not to exceed \$250,000, previous Emergency Assistance Program contract value totaling \$549,999

**Presenter**  
Andrew Fortune, Manager of Legislative Affairs/Assistant to the City Manager

**Recommended Action**  
Approve

**Analysis**  
The City of Grand Prairie proposes to continue the services of Grand Prairie United Charities as a third party administrator for the Grand Prairie Emergency Assistance Program to offer rental, mortgage, and utility assistance to qualifying Grand Prairie residents. The Emergency Assistance Program will be administered in adherence to modified guidelines outlined in a new contract with Grand Prairie United Charities, with the City of Grand Prairie continuing to retain final decision-making authority and oversight.

On June 16, 2020, City Council approved the initial contract with Grand Prairie United Charities in the amount not to exceed \$500,000 for these services. With satisfactory performance, Contract Amendment No. 1 was approved by the City Manager’s Office on September 9, 2020 to increase the Emergency Assistance Program funding by \$49,999.00. All funds under this previous contract have been exhausted.

The requested Council action tonight, is to approve a new contract in the amount of \$250,000.00 for an Emergency Assistance Program with Grand Prairie United Charities.

**Financial Consideration**

Federal Funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act are available for this expenditure. Staff recommends an additional allocation of up to \$250,000.00 in CARES funding for the Emergency Assistance Program.



Legislation Details (With Text)

**File #:** 20-10432      **Version:** 1      **Name:** CO 4 w/Hill & Wilkinson for City Hall Municipal Campus Ph 2

**Type:** Agenda Item      **Status:** Consent Agenda

**File created:** 9/30/2020      **In control:** Engineering

**On agenda:** 10/13/2020      **Final action:**

**Title:** Change Order/Amendment No. 4 with Hill & Wilkinson General Contractors for City Hall Municipal Campus Phase Two construction work in the amount of \$103,689.52 for millwork changes, structural repair, concrete ramp work, protective wall covering, additional drainage, structural steel modifications, masonry infill, interior finish revisions, roller shades, breakroom equipment changes and building exterior finish adjustments

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [WO 620.26.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**From**

Max

**Title**

Change Order/Amendment No. 4 with Hill & Wilkinson General Contractors for City Hall Municipal Campus Phase Two construction work in the amount of \$103,689.52 for millwork changes, structural repair, concrete ramp work, protective wall covering, additional drainage, structural steel modifications, masonry infill, interior finish revisions, roller shades, breakroom equipment changes and building exterior finish adjustments

**Presenter**

Andy Henning, Senior Building and Construction Projects Manager

**Recommended Action**

Approve

**Analysis**

On June 4, 2019 the City Council awarded the Construction Manager at Risk (CMAR) contract to Hill & Wilkinson General Contractors (19-9024) for pre-construction services in the amount of zero dollars (\$0). This award provided for CMAR services including development of project estimates, preliminary construction schedules, value engineering proposals and constructability review during the Design Phase.

**Current Change Order/Amendment No. 4 in the amount of \$103,689.52** is divided as follows:  
**\$9,603.60** for millwork changes to lobby drawing review counter including added structural steel  
**\$7,361.04** for repair of an existing concrete grade beam that was discovered to be damaged  
**\$8,922.02** for concrete ramp work due to uncovered floor elevation conflict at southwest connector  
**\$4,545.99** for protective wall covering in conference rooms to prevent wall damage from chairs  
**\$1,917.99** for a curb drain to coordinate with existing grades and new concrete ramp construction

**\$7,537.97** for added structural steel at east façade to address existing conditions lacking support  
**\$3,297.86** for concrete masonry block infill at hidden opening condition uncovered  
**\$70,837.11** for reinstatement of interior finish materials previously removed from lobby design  
**\$2,089.70** for additional manually operated roller shades at south-facing lobby huddle rooms  
**\$2,406.92 credit** for deletion of specialty breakroom equipment not required  
**\$10,016.84 credit** for painting of the existing exterior masonry in lieu of stain due to existing condition of mortar material at the northeast wall area and all north wall square footage

**Change Order/Amendment No. 1 in the amount of \$6,215,173** was approved by City Council on December 17, 2019 (19-9613) and represented the Guaranteed Maximum Price (GMP) for the scope of work defined in the Rouch Architects Construction Documents package as competitively bid by Subcontractors to Hill & Wilkinson General Contractors. Costs above and beyond the Hill & Wilkinson portion of the project addressed in Change Order/Amendment No. 1 included previously approved Construction Manager pre-construction fees (\$0) and an asbestos remediation allowance (\$30,000); 5% contingency (\$310,759); allowance for FF&E (\$1,200,000); allowance for IT/data design and installation (\$95,000); allowance for A/V equipment (\$200,000); allowance for door access and security systems (\$95,000); allowance for Oncor Electric power line relocation (\$125,000); plus an allowance for construction testing (\$25,000), all of which total the overall project budget of \$8,295,932.

**Change Order/Amendment No. 2 in the amount of \$109,179.10** was approved by City Council on June 2, 2020 (20-10026) and was comprised of the following:

**\$7,980.98** for electrical panel LA-4 coordination with existing conditions  
**\$94,410.97** for electrical upgrades of existing equipment in order to meet all code requirements  
**\$528.84** for minor adjustments to landscape and civil engineering designs to coordinate both scopes  
**\$2,706.35** for change in length of HVAC slot diffusers required to allow proper air flow  
**\$3,551.96** for replacement of existing fire alarm strobes in City Hall West in order to allow new overall fire alarm system for all three (3) connected City Hall buildings to communicate seamlessly and report appropriately to the Grand Prairie Fire Department

**Change Order/Amendment No. 3 in the amount of \$75,637.77** was approved by City Council on August 4, 2020 (20-10204) and was comprised of the following:

**\$70,495.30** for additional structural steel supports, masonry supports and exterior stone material  
**\$2,083.41** for additional door, frame and hardware required  
**\$19,667.82** for a trench drain along the west side of the building due to moisture concerns  
**\$5,094.41** for added moisture barrier at exterior walls  
**\$14,950.65** for additional structure steel support due to existing conditions discovered  
**\$4,085.16** for further electrical code compliance upgrades of existing equipment  
**\$1,813.29** for raising of an existing rooftop mechanical unit to coordinate with new roof installation  
**\$3,915.56** for wood panel material and stain revisions above the public lobby transaction windows  
**\$1,894.96** for added metal stud framing and drywall to create a required soffit condition  
**\$48,069.22 credit** for elimination of the potassium injection treatment  
**\$1,863.56** for added wood paneling framing support above the public lobby transaction windows  
**\$2,737.76** for ten revised hollow metal door frames to coordinate with the ceiling height reduction  
**\$4,894.89 credit** for reimbursement for new furniture ordered due to water infiltration damage

Items applicable to performance by the Construction Manager at Risk (CMAR) will be incorporated into the current Hill & Wilkinson General Contractors contract for a revised total contract in the amount of **\$6,503,679.39**.

This item was taken to the Finance and Government Committee on October 13, 2020 for their review and recommendation for approval.

## Financial Consideration

Funding in the amount of \$103,689.52 is available in Municipal Facilities Capital Projects Fund (405090) W.O. 02002603 (Municipal Complex Ph II) Purchase Order 413519 contingency.

**CITY OF GRAND PRAIRIE  
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 405090 / 02002603  
 Project Title: Municipal Complex Ph II  
 Current Request: \$0.00

| ACCOUNT<br>DESCRIPTION      | 1<br>CURRENT<br>BUDGET | 2<br>AVAILABLE<br>BALANCE | 3<br>CURRENT<br>REQUEST | 2+3<br>REVISED<br>BALANCE | 1+3<br>AMENDED<br>BUDGET |
|-----------------------------|------------------------|---------------------------|-------------------------|---------------------------|--------------------------|
| 61041 Prof Eng Srv          | \$23,560               | \$1,665                   | \$0                     | \$1,665                   | \$23,560                 |
| 60530 Small FFE             | \$60,000               | \$51,978                  | \$0                     | \$51,978                  | \$60,000                 |
| 61205 Enviro Remediation    | \$45,101               | \$1,462                   | \$0                     | \$1,462                   | \$45,101                 |
| 61405 Survey and Studies    | \$3,402                | \$652                     | \$0                     | \$652                     | \$3,402                  |
| 63010 Bldgs & Grounds Maint | \$15,000               | \$2,482                   | \$0                     | \$2,482                   | \$15,000                 |
| 68270 Com & Video Equip     | \$38,572               | \$6,651                   | \$0                     | \$6,651                   | \$38,572                 |
| 63125 Traffic Signal Maint  | \$1,450                | \$1,450                   | \$0                     | \$1,450                   | \$1,450                  |
| <b>68290 FF&amp; E</b>      | <b>\$1,052,320</b>     | <b>\$229,070</b>          | <b>\$0</b>              | <b>\$229,070</b>          | <b>\$1,052,320</b>       |
| 68380 Security Equipment    | \$113,991              | \$4,721                   | \$0                     | \$4,721                   | \$113,991                |
| 68410 Data Processing Equip | \$295,000              | \$2,016                   | \$0                     | \$2,016                   | \$295,000                |
| 68540 Construction          | \$6,750,878            | \$171,460                 | \$0                     | \$171,460                 | \$6,750,878              |
| 68560 Eng/Con/Geo           | \$496,507              | \$0                       | \$0                     | \$0                       | \$496,507                |
| <b>TOTAL</b>                | <b>\$8,895,781</b>     | <b>\$473,607</b>          | <b>\$0</b>              | <b>\$473,607</b>          | <b>\$8,895,781</b>       |